



UNIVERSITY OF RIJEKA  
**FACULTY OF ECONOMICS  
AND BUSINESS**



# EFRI STUDENT GUIDE



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# Foreword

Dear students,

Welcome to the Faculty of Economics and Business in Rijeka

First of all, we would like to congratulate you on successful enrollment at Faculty of Economics and Business in Rijeka! Your decision to study at this Faculty means spending the following years at an institution that offers a positive learning environment and supports your first steps on your career path.

In order to help you adjust to your new student life, we have created this EFRI Student Guide. The guide contains useful information on the course of studies as well as activities and programs at the Faculty of Economics and Business in Rijeka. We hope that you will become active members of our community whose ideas will further improve activities for students.

We wish you a good start and a successful academic year!

Your EFRI



## About EFRI

The Faculty of Economics and Business in Rijeka (EFRI) is an integral part of the University with a long-standing tradition. Engaged in both scientific research and teaching activities, the Faculty has evolved over more than 60 years into a successful and renowned institution of higher education. It boasts a faculty of over 60 doctorates in science who teach and study various fields of economics.

Moreover, the alumni community, composed of former students of the Faculty, plays a significant role in fostering and maintaining relationships between current and former students, as well as Faculty members.

Through collaboration and knowledge exchange, we work towards enhancing the economy and society as a whole, while also educating students about the opportunities available to them upon graduation.



Over the years, we have taken several steps towards further developing knowledge transfer methods, including: launching programs taught in English (International Business) and introducing the first university-level online study program in the field of business economics. Traditionally, teaching at the Faculty is conducted across undergraduate, graduate, integrated, and postgraduate programs. You can find more details about these programs in the following Guide.



# STUDYING ON EFRI

## UNDERGRADUATE STUDY ON EFRI

Duration: 3 years (6 semesters)

Specializations: Finance, Marketing, International Business, Management, Entrepreneurship, International Business

Total number of ECTS credits in the program: 180

Academic title upon completion of the program: Bachelor in Economics (univ. bacc. oec.)

## GRADUATE STUDY ON EFRI

Duration: 2 years (4 semesters)

Specializations: Finance, Marketing, International Business, Management, Entrepreneurship, International Business

Total number of ECTS credits in the program: 120

Academic title upon completion of the program: Master in Economics (univ. mag. oec.)

## INTEGRATED UNDERGRADUATE AND GRADUATE STUDY IN ECONOMICS

Duration: 5 years (10 semesters)

Total number of ECTS credits in the program: 300

Academic title upon completion of the program: Master in Economics (univ. mag. oec.)



## THE POSTGRADUATE SPECIALIST STUDY PROGRAMS

Duration: 2 or 3 semesters (as specified by the study program)

Total number of ECTS credits in the program: from 60 to 90 (as specified by the study program)

Academic title upon completion of the program: Specialist in the field of study (spec. oec.)

## THE POSTGRADUATE UNIVERSITY (PHD) STUDY PROGRAM

Duration: 3 years (6 semesters)

Total number of ECTS credits in the program: 180

Academic title upon completion of the program: Doctor of Science in the field of Social Sciences, branch of Economics (dr. sc. socio.)

## GETTING AROUND THE EFRI

**Ground Floor:** Information Desk, Student Registry for Undergraduate and Graduate Studies, Library, Reading room and Canteen

**1st Floor:** Dean's Office, Secretary's Office, Multipurpose Hall 1, Computer rooms 2 and 3, Aula Magna, Aula Minor, Distance learning studio, Computer Center, Student Registry for International Cooperation, Student Registry for Life-long Learning, Student Registry for Post-graduate Studies, Human Resources and General Affairs Office, Finances and Accounting Office

**2nd Floor:** Lecture Halls 1, 2, 3, and 4, Professors Offices

**3rd Floor:** Lecture Halls 5, 6, 7, and 8, Professors Offices

**4th Floor:** Lecture Halls 9 and 10, Professors Offices

**Annex Building** (next to the main building):

**Ground Floor:** Annex Hall, Multipurpose Hall 2

**1st Floor:** Career Center and Distance learning studio 2

## IMPORTANT TERMS

### AAI IDENTITY (electronic identity)

Upon the enrollment into the first year of studies, each student is given an AAI identity, which they use throughout their studies at the Faculty. The AAI identity is used for accessing Merlin (the e-learning platform), Eduroam wireless network within the Faculty building and other contents intended exclusively for students and Faculty members. A student can get an AAI identity by contacting the Student Registry Office. A student who has forgotten his/ her AAI identity, or his/ her password, should personally contact the Student Registry Office during working hours.

### X- CARD (student identity card)

X-card (student identity card) is a magnetic card containing your photo which can be used for eating government subsidized meals at Student cafeterias and for obtaining other student benefits.

The student card is valid as long as the student is enrolled into the Faculty, and the validity date is extended upon each enrolment into an academic year. If the card is lost or damaged, the student shall request a reissuing of the card for a certain fee.

### MERLIN

Merlin is an e-learning platform based on an open-source system used for conducting classes using the unified AAI@Edu identity which is provided for all members of the academic community.

### JMBAG

JMBAG (Academic Citizen Unique ID Number) – determines each student in a unique manner. The JMBAG is awarded upon the enrollment into a higher education institution. It can be found in the upper left corner of a student's x-card and is made up of three series of numbers.



## TUTORIALS

Tutorials are additional free classes related to a specific course led by a teaching assistant (a senior student who completed the course with excellent success) in agreement with the course leader. These classes are most often held before continuous assessments and exams.

## STUDOMAT

The information system that enables the systematic organization and record-keeping of data for each student. Through Studomat, students can register for and withdraw from exams, access exam schedules, submit requests for certificates, view financial obligations towards the University and Faculty, and access various other student services. Studomat can be accessed via an internet kiosk located on the ground floor of the building or online through designated links. Access requires an AAI identity.

## EFRI APP

The EFRI APP is a mobile application designed for all students of the Faculty of Economics and Business at the University of Rijeka. The application provides information about undergraduate and graduate study programs, including basic details about courses and course instructors. It also includes features such as e-office, class schedule, news, events, implemented QR code scanner, freshmen corner, Faculty contacts, calendar and other study-related information.

## TEACHING EVALUATION

For the continuous improvement of the quality of education, students are given the opportunity towards the end of each semester to anonymously evaluate the teachers who were involved in teaching their courses during that semester. They can also provide suggestions, feedback, and commendation for the teaching processes in the upcoming academic years.



## ECTS POINTS

The European Credit Transfer System (ECTS) is a standardized credit system used in higher education institutions across EU countries. It reflects the student workload throughout their studies, across semesters and specific courses outlined in the curriculum. Each course is assigned a certain number of ECTS credits, which represent the student workload required for attending that course. This workload includes various activities such as quizzes, seminars, assignments, self-study, reading literature, problem-solving, and exam preparation. The credits are distributed among all courses based on the amount of workload each course demands relative to others in the semester.



ECTS credits also determine the level of student rights that a student can achieve (e.g., health insurance, housing and food subsidies, the level of Ministry support obtained, and the number of courses they can enroll in from higher years of study).

## CONTINUOUS ASSESSMENT/MID-TERM EXAMINATION

Knowledge assessments that test parts of the course material during the semester. In the grading system applied at the Faculty, points earned on colloquia are part of the total points, which, along with other teaching elements, constitute part of the continuous evaluation of learning during the classes (up to a maximum of 70% of the grade points).

## FINAL EXAMINATION

Written and/or oral knowledge assessment at the end of each completed course. Up to 30% of the grade points can be achieved in the final exam.

## LEARNING OUTCOMES

Learning outcomes are statements that describe what a student should know, understand, or be able to do at the end of a course or a specific learning period. They represent the minimum knowledge and competencies that a student must acquire to successfully pass the course.



## CLASS ACTIVITIES

Classes are conducted through lectures, seminars, and exercises, depending on the course plan. Classes are taught by course instructors, their assistants, external collaborators, and guest lecturers.

Through seminar classes, students become more familiar with the topics covered in lectures. To facilitate easier understanding of the material, students are encouraged to create seminar papers, which, depending on the course, may be done in groups or individually and contribute a certain number of grade points.

Additionally, most courses offer DEMONSTRATIONS conducted by students who have passed a particular course with excellent grades. These demonstrations aim to help younger students master the material.

The teaching staff holds CONSULTATIONS weekly. At a specific time, students can visit professors or assistants to review their results on colloquia/exams, request additional explanations related to the material, seminars, and similar topics.

## CONTINUOUS ASSESSMENTS AND EXAMINATIONS

At the introductory lectures, each course holder informs the students about the course, the manner in which the students will be graded (allocation of grade points) within the respective course and course prerequisites. The models of monitoring and assessing student progress as well as other materials and information needed to follow the course (list of readings, tasks, potential seminar topics, changes in schedules etc.) are posted on Merlin and as such, should be checked regularly.



The student may earn a maximum of 70 grade points for successfully completing classwork activities. Grade points are allocated through continuous assessments, seminars, class participation and any other form of evaluation of student progress envisaged by the course curriculum. The schedule (dates) of written/oral continuous assessments/mid-terms are communicated in advance within the course curriculum published via Merlin.

### WHO CAN TAKE THE FINAL EXAM?

The final examination may be taken by students who have obtained at least 50% of the grade points awarded for class activities (i.e. a minimum of 35 grade points).

In order to pass the course, the student must obtain a minimum of 50% of possible grade points awarded for the final examination (i.e. 15 grade points). A student who has obtained less than 50% of the grade points awarded for the final examination i.e. has not passed the examination on 3 of the 4 possible final examination terms, has failed the course and needs to reenroll it in the following academic year.

The student needs to register (apply) for the final examinations via STUDOMAT. All examination dates as well as deadline dates for registering and withdrawing one's registration are visible on STUDOMAT. A student may sit three times within an academic year for the final examination in each course.

The final grade is the sum of grade points achieved at the final examination and the grade points achieved during classwork. The grading system is as follows:

Obtained grade points (0-100)	ECTS grading scale	Grade
90-100%	A	Excellent (5)
75-89.9%	B	Very Good (4)
60-74.9%	C	Good (3)
50-59.9%	D	Sufficient (2)
0-49.9%	F	Fail (1)





# ACTIVITIES AT THE FACULTY

## STUDENT UNION

The Student Union is a student elective representative body that protects students' interests, participates in decision making processes within the Faculty bodies and represents students in the higher education system. The students of all years of studies elect their representatives for a two-year mandate. The Student Union organizes various activities and events such as different guest lectures, conferences, fund-raising, the annual Faculty's Ball, student and professor gatherings etc.



1st floor Anex building



efristudentskizbor@gmail.com



SZ Ekonomskog fakulteta u Rijeci

## STUDENT OMBUDSMAN

The Student Ombudsman is appointed by the members of the Student Union for a one-year period. The tasks of the Student Ombudsman include the following: informing and advising students on their rights and responsibilities and the manner of exercising their rights, participating in disciplinary proceedings against the students for the protection of their rights, taking care of the legality of the electoral conduct and other tasks stipulated by the general acts of the Faculty.

## ALUMNI EFRI

ALUMNI EFRI is a community of former students of our Faculty, significant for maintaining relationships between current and former students, as well as with the Faculty.

It organizes numerous activities through which alumni have the opportunity to showcase their knowledge, experiences, and achievements from their professional lives, as well as to connect with former colleagues and establish valuable new acquaintances.



1st floor Anex building



alumni@efri.uniri.hr

## CAREER CENTER EFRI

The Career Center provides students with the opportunity to get an insight into the real working environment, to put their knowledge into practice and thus develop new skills and gain professional experience during their studies. The Faculty's Career Centre enables students to do internships with companies with which the Faculty collaborates; it informs students about job openings and scholarships; it supports students in setting up student start-ups based on students' creative ideas; it transmits business offers made by employers; it organizes thematic workshops held by experts or postgraduate and doctoral students and finally it provides advice on how to present oneself, in the best manner, to a potential future employer.



1st floor Anex building



karijere@efri.uniri.hr



[MORE INFORMATION](#)





## INTERNATIONAL SUMMER SCHOOL

Since 2005, the Faculty of Economics and Business has been organizing the INTERNATIONAL SUMMER SCHOOL entitled International Environment and European Integration, traditionally held in July. The goal of the Summer School is to familiarize students pursuing their studies in economics, law, European studies, as well as other fields with the basis of the economic integration in Europe, with special reference to Croatia and South East European countries, as well as with the advantages and challenges of economic integration in everyday life.



[OFFICIAL WEBSITE](#)

## EFRI SPORT

EFRI SPORT is an organization that operates within the Faculty, and can be joined by all students who wish to take part in various sports activities.



[efri.sport@gmail.com](mailto:efri.sport@gmail.com)

## LEARNING CHINESE LANGUAGE

For several years in a row, thanks to the Confucius Institute, the students and the Faculty staff have had the opportunity to learn CHINESE completely free of charge. Lectures are held twice a week, and at the end of the cycle, the participants acquire certificates, naturally if they pass the final examination.



[MORE INFORMATION](#)

## ERASMUS

ERASMUS is a mobility program within which students can spend part of their studies at a foreign higher education institution or do an internship program, which significantly contributes to their independence, cultural enrichment, foreign language knowledge and the ability to work in multicultural environment. The Erasmus program allows for students to fulfill a part of their study obligations, including thesis writing, at a higher education institution abroad with which the University of Rijeka has signed an Erasmus Cooperation Agreement. During their studies abroad, the student is exempt from paying tuition fees, while the costs of his/ her stay and travel are partly covered by the Erasmus scholarship. The Erasmus Mobility Call is issued by the University of Rijeka once a year on the University's web pages, for the winter and summer semester, or for the full academic year.



[MORE INFORMATION](#)



## CEEPUS

CEEPUS is a regional higher education mobility program aimed at enhancing mobility within individual faculty networks. The students participating in CEEPUS are exempt from paying tuition at the foreign institution, and the amount of the CEEPUS scholarship depends on the standard of living in the respective country. Countries participating in CEEPUS are Albania, Austria, Bulgaria, Bosnia and Herzegovina, the Czech Republic, Montenegro, Croatia, Kosovo, Hungary, Macedonia, Moldova, Poland, Romania, Slovakia, Slovenia, and Serbia.



[MORE INFORMATION](#)



## EFRI BUDDY PROGRAM

EFRI BUDDY is a project introduced with the aim of facilitating the adjustment of freshmen to the student life. It brings together students who help the new generations of students with their own experience and knowledge in identifying opportunities and mastering the first challenges at the Faculty.

## UNIVERSITY COUNSELING CENTRE

UNIVERSITY COUNSELING CENTER (SSC) is a constituent of the University of Rijeka established to provide various forms of support and assistance to students and employees of the University. All services are free for users. There are three offices operating within the SSC: the Office for Psychological Counselling, the Office for Students with Disabilities and the Career Office.



[OFFICIAL WEBSITE](#)

## ASSOCIATION FINRI

FINRI is a student organization in the field of finance that brings together students of economics from Rijeka with the mission of enhancing financial literacy among citizens, with a focus on youth. Within various projects, FINRI members conduct diverse educational activities and workshops in elementary and high schools. FINRI's educational efforts cover various topics ranging from basic financial literacy for elementary school students to tax literacy for high school students.



[finri.hr@gmail.com](mailto:finri.hr@gmail.com)

## COURSERA

The University of Rijeka has signed a strategic partnership agreement with Coursera, providing students, faculty, and staff of the university with the opportunity to acquire skills and competencies necessary for successful integration into the rapidly changing and competitive job market.

The University of Rijeka has entered into a strategic partnership agreement with Coursera, enabling students, academic, and non-academic staff of the university to acquire skills and competencies necessary for successful integration into the rapidly changing and competitive job market.



[MORE INFORMATION](#)



## YUFE / EUROPEAN UNIVERSITY

YUFE (Young Universities for the Future of Europe) is a network of 10 young, research-oriented universities and 2 non-academic partners aimed at transforming the European higher education landscape.

The YUFE program enables students of UNIRI constituents to attend courses, learn new languages through language courses, gain professional skills, or volunteer in the community at 10 European universities according to their own interests and schedule. Participation is free, and each student who decides to join the program independently chooses which courses or activities to take while studying.



[MORE INFORMATION](#)



# IMPORTANT CONTACTS

## STUDENT DORMITORIES

### Student residence Ivan Goran Kovačić

Ulica Branka Blečića 10, 51000 Rijeka

Mob: +385 (0)51 672 422

Tel: +385 51 672 - 422

E-mail: dom@scri.hr

### Student residence Trsat

Radmile Matejčić 5, 51000 Rijeka

Mob: +385 99 469 - 6296

Tel: +385 51 584 - 544

E-mail: dom@scri.hr

## STUDENT RESTAURANTS AND BISTROS

### Restaurant INDEKS

Address: Krešimirova ulica 18, 51000 Rijeka

Near the Faculty of Economics, bus station, and train station.

### Restaurant MINI

Address: Branka Blečića 10, 51000 Rijeka

Located on the ground floor of building 1 in the Ivan Goran Kovačić Student Housing Complex.

### Restaurant KAMPUS

Address: Radmile Matejčić 5, 51000 Rijeka

Located on the campus.

### Cafeteria EFRI

Located in the Faculty of Economics building (ground floor).

## ARRIVAL IN RIJEKA

### Rijeka Bus Station

Trg Žabica 2, 51000 Rijeka

Phone: 060 888 - 666

### Rijeka Train Station

Trg kralja Tomislava 1, 51000 Rijeka

Phone: +385 51 211 - 340

### Rijeka Airport

Hamec 1, 51513 Omišalj

Phone: +385 99 525 - 8911

## HEALTHCARE SERVICES FOR UNIRI STUDENTS

All foreign students must have health insurance during their stay in Croatia. They may use international health insurance from their home country or choose to be insured at the health insurance company of their choice. EU citizens and citizens of Iceland, Liechtenstein, Norway and Switzerland may apply for the European Health Insurance Card (or EHIC) which allows them to receive medical treatment in EU member state for free or at a reduced cost, if that treatment becomes necessary during their visit. For more info: <https://uniri.hr/en/studies/student-health-care/>

### Clinical Hospital Center Rijeka - Site Rijeka

Krešimirova 42 51000 Rijeka

Tel: +385 51 658 - 111

Website: [www.kbc-rijeka.hr](http://www.kbc-rijeka.hr)

### Clinical Hospital Center Rijeka - Site Sušak

Tome Strižića 3 51000 Rijeka

Tel: +385 51 407 - 111

Website: [www.kbc-rijeka.hr](http://www.kbc-rijeka.hr)

### Emergency Dental Service

Cambierieva 7 51000 Rijeka

Tel: +385 51 335 - 588

Hours: Saturdays, Sundays, and holidays  
from 8:00 AM to 8:00 PM.

### Emergency Medical Care Service for Children and Adults

Cambierieva 7 51000 Rijeka

Tel: +385 51 335 - 588

Hours: Saturdays, Sundays, and holidays  
from 8:00 AM to 8:00 PM.

## REGISTRATION OF RESIDENCE

### Primorsko-goranska Police Department – Headquarters Rijeka

Žrtava fašizma 3, 51000 Rijeka

Tel: +385 51 430 - 561

E-mail: [primorsko-goranska@policija.hr](mailto:primorsko-goranska@policija.hr)

Web: [Ministry of the Interior of the  
Republic of Croatia - Registration of  
Residence](http://Ministry_of_the_Interior_of_the_Republic_of_Croatia_-_Registration_of_Residence)

## TRANSPORTATION IN RIJEKA

KD Autotrolej d.o.o. Rijeka

Address: Školjić 15, Delta Delta bb, 51  
000 Rijeka

Tel: +385 51 311 - 400

E-mail: [autotrolej@autotrolej.hr](mailto:autotrolej@autotrolej.hr)

Web: <https://www.autotrolej.hr/>

Sales points at Tisak kiosks – 25  
locations

Documents required for issuing a  
travel card:

- Certificate from the Faculty  
confirming student status
- Residence confirmation
- Copy of ID card or passport
- OIB (Personal Identification  
Number)

## STUDENT SERVICE

### Student Service Office at Campus

Address: Ulica Radmile Matejčić 5,  
51000 Rijeka

First-time registration at Student  
Service

Tel: +385 51 584 - 528

Tel: +385 51 584 - 529

### Student Service Office at Restaurant Indeks

Address: Krešimirova ulica 18, 51000  
Rijeka

Pick-up and submission of completed  
contracts, submission of personal  
bank account number, collection of  
PIN for Web service access, and  
replacement of lost x-ica

Tel: +385 51 325 - 847

Email: [studentservis@scri.hr](mailto:studentservis@scri.hr)

Website: [https://scri.uniri.hr/student-  
servis](https://scri.uniri.hr/student-servis)

## LIBRARIES IN RIJEKA

### Faculty of Economics Library University of Rijeka

Ivana Filipovića 4

51000 Rijeka

Tel: +385 51 355 - 183

+385 51 355 - 174

+385 51 355 - 175

Web: <https://www.efri.uniri.hr/>

### University Library Rijeka

Dolac 1

51000 Rijeka

Tel: +385 91 245 - 0007

Web: <http://www.svkri.uniri.hr/>

### City Library Rijeka

Viktora Cara Emina 1

51000 Rijeka

Tel: +385 51 211 - 139

E-mail: [gkri@gkri.hr](mailto:gkri@gkri.hr)

Web: <https://gkr.hr>

## USEFUL LINKS

Faculty of Economics, University of Rijeka: <https://www.efri.uniri.hr>

University of Rijeka: <http://wwwscri.uniri.hr>

University of Rijeka Foundation: <https://wwwzaklada.uniri.hr/>

Student Centre Rijeka: <https://wwwscri.uniri.hr>

Student Union of the University of Rijeka: <https://szuniri.hr/>

Tourist Board of the City of Rijeka: <http://wwwvisitrijeka.hr>

## SCHOLARSHIPS AND FUNDING

All information regarding scholarships and funding is available on the University of Rijeka's website: [Scholarships and Financial Aid | UNIRI](#).



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